

1. Make a payment and stay current with your payments

Online payments are accepted by electronic check or credit card at fl.smartchildsupport.com, or by cash transfer through amscot.com and moneygram.com. Mail payments to:

Florida State Disbursement Unit
<<SDU Address>>

Make payments payable to the Florida State Disbursement Unit. Print your name and depository number <<DepositoryNumber>> on your check or money order to ensure credit.

2. Agree to a payment plan

Contact the Program to work out a payment plan. If you agree to a payment plan and continue to pay, we will not take further action. If you do not pay as agreed, we will report your overdue support to consumer reporting agencies without further notice to you.

Be prepared to provide documents showing you are unable to pay

If you receive any of the following benefits, you need to provide documents to us:

- Reemployment assistance or unemployment compensation;
- Supplemental Security Income (SSI) benefits;
- Social Security Disability Income (SSDI) benefits; or
- Temporary cash assistance.

Documents may also be needed if you are:

- Disabled unable to support yourself; or
- Making payments under a confirmed bankruptcy plan under Chapter 11, 12, or 13 of the U.S. Bankruptcy Code.

Fax the required documents to the Child Support Program at (850-921-0792).

Monthly reporting

If you do not take action, we will report the overdue support 21 days after the date on this notice. After the first report, we will send a monthly report to the consumer reporting agencies as the amount of overdue support changes. After you pay the overdue support in full, the monthly report will show that you owe \$<<CurrSupAmt>> each <<Frequency>>.

3. Request an informal review

If you disagree with this notice, you may ask for an informal review. At an informal review, you can tell us if you think the overdue support amount is wrong, or you are not the person ordered to pay support. If you ask for an informal review, we will not report the overdue support until the review is finished. If we agree that the overdue support should not be reported, we will not report it. To ask for an informal review:

- We must receive your request within 20 days after the date on this notice.
- You must send us your request in writing and tell us the reasons why you think we should not report.
- You must mail the request to:

Florida Department of Revenue
Child Support Program
<<GenTaxworldCentralAddress1>>
<<GenTaxworldCentralAddress2>>

This address is not a Child Support Program office location.

We will conclude our informal review within 20 days after receiving the request and send you a decision. If you disagree with the decision, you can ask for a hearing.

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